

FIN 6100 Exam instructions

Type your name in Cell G1 on the first page.

No copying and pasting of examples into your exam is permitted. In other words, you cannot copy an example from class and paste into the exam, then change the numbers in the example. All spreadsheets for the exam should be done from scratch.

When you download the Excel file for the exam, make sure you save the file to a Flash drive with your name somewhere in the file name. You should periodically (every 10-15 minutes) save your work. If your computer crashes or something similar you will still have the majority of your work.

When you are finished with your exam, print out the exam. Neatness counts. If there is an excess of blank pages, one cell pages, etc., points will be deducted. “View – Page Break View” will allow you to paginate your document. Printing should be done in Portrait. No Landscape printing.

The electronic copy of your exam should be emailed to me at: joe.smolira@belmont.edu. If you do not email your exam, I only have the printout version to grade. If there is anything that is unclear, I cannot give you the benefit of the doubt. The electronic version may save you points in grading.

No hard coding allowed. Although I may not see all hard coding, it is a loss of points.

The printout of your exam should be turned in by 9:35. Points are deducted for lateness.